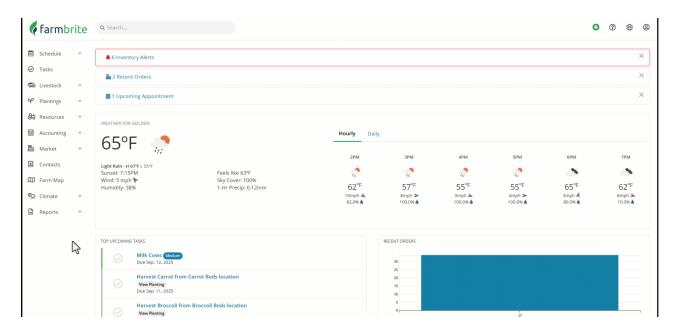
## **Quick Add Buttons**

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There are many common actions that you'll routinely use in Farmbrite. Things like feeding your animals, applying treatments to your crops, recording task and notes, and so much more. You can accomplish all of these on your individual plant, animal, and equipment records of course, but sometimes you might want a shortcut to add them without having to navigate to the record. That's where the Quick Add menu comes in to play! This handy feature can let you create all types of records directly from any page in the system without having to search or find your record first. All of the features in the menu work just like you might be familiar with from the individual records; the way they function and are stored is the same whether your use Quick Add or navigate to the record first.

You'll see this feature in the upper right, and it is included on nearly every page in Farmbrite. You can use the green and white Plus icon to access it. There are 18 options in this menu, and each is outlined below. Use the links within each action to learn more about how the action works overall.



## The first seven options can be applied to all different types of records.

<u>Note</u> - Jot down a quick note for an animal, field, piece of equipment, grow location, or contact. If you observed something that you need to remember, be sure to make a quick note.

<u>Task</u> - Need to create a reminder to get something done? You canmake a new task right here, and even assign it to a coworker.

<u>Transaction</u> - Did you make a payment or get paid from someone? Don't forget to record it later and use the Quick Add to add it right now. You can learn all about creating transactions here.

<u>Add/Use Inventory</u> - The inventory system is a great way to track what you have on hand, so when you use some - or get a delivery of new inventory - make sure you use one of these option to keep your quantities up to date.

Climate Log - If you have set up a weather station and want to make a quick log of the temperature,

humidity, precipitations, etc. You might check your meter and use Quick Add to record it.

<u>Photo</u>- Snap a pic and upload it immediately with this feature.

## Next, you can work with your animal records to accomplish the following different actions.

<u>Add Animals</u> - You can use the Quick Add feature to add up to 15 animals records at once. You'll supply the basic data, and can always update the records to add more later.

<u>Treatment</u> - When you give vaccines, medications, and more to an animal, you can use the Quick Add to be sure you capture all of the important details right when you administer the treatment.

<u>Feeding</u> - Added some feed to the trough, or tossed an animal an extra treat? Add the record here before you forget later!

<u>Input</u> - If you give your animals anything beyond a treatment or feeding - perhaps a toy or other enrichment item - you can add the input here.

<u>Measurement</u> - Take quick measurements for your animals, which also include wellness data too. So if you notice an issue with their environment or health, you can note it immediately and take care of it.

<u>Breeding</u> - You can easily create records for any animal breeding with Quick Add. You'll associate the record with the dam, and then add sire information as well.

<u>Yield</u> - Whether you are picking up eggs from the coop or cuts from the butcher, you canadd your yields right here.

Move Grazing - After you've taken a group from Pasture 1 to Pasture 2, move the group using Quick Add

## Finally, you'll have three choices to work with your plantings.

<u>Add Planting</u> - This can be used to actually create the plantings in your grow locations. You'll select a type and location, and then supply all the details about the crop you planted.

<u>Treatment</u>- When you apply fertilizers, pesticides, herbicides, and more, you can record the amount you used, how you added it, and even remove it from your inventory.

<u>Crop Harvest</u> - When you finally reap the harvest after all of your hard work, you can easily record the yield right here.