

# Importing Data

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To take your data from your Excel file or other type of file and put it into Farmbrite you will want to take the following steps.

You can import all types of record into Farmbrite, including

- Animals
- Crop Types
- Nutrient / Sample records
- Accounting Transactions
- Contacts
- Equipment
- Products

## To Import data from another system:

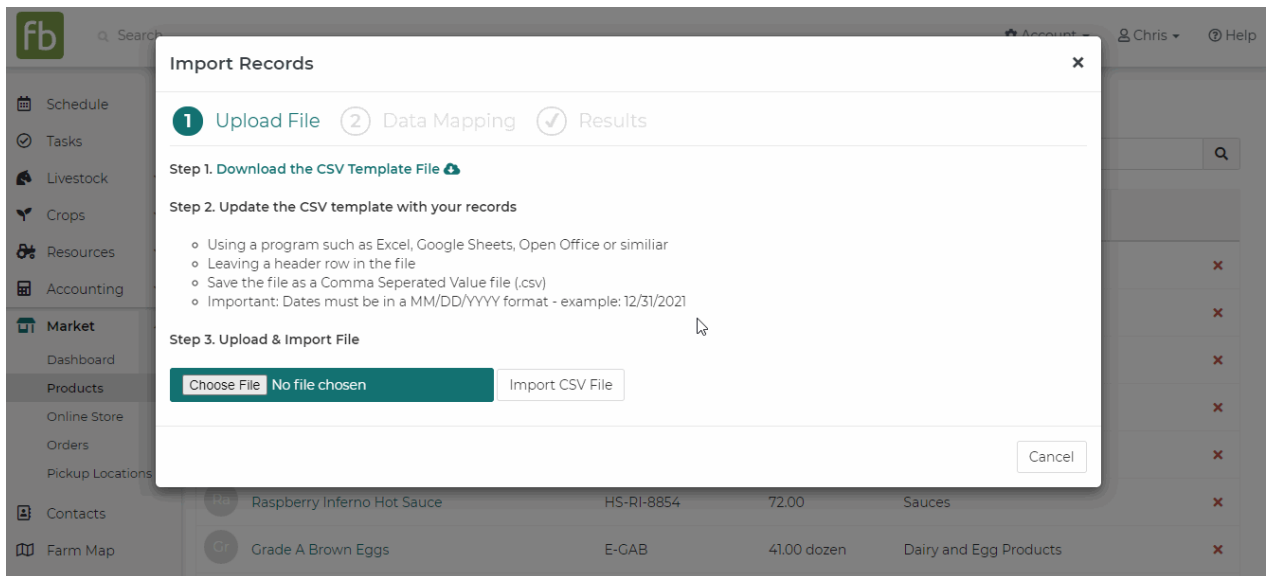
It might be time consuming to enter records individually. That's why we provide you with the ability to import your data from a spreadsheet. This might also come in handy if you are migrating your data from a different system, or already have your information tracked in a spreadsheet.

To get started, navigate to the area you wish to import data into (the following example shows importing products). From there, click the **Import** button.

The screenshot displays the Farmbrite dashboard interface. On the left is a navigation menu with options like Schedule, Tasks, Livestock, Crops, Resources, Accounting, Market, Contacts, Farm Map, and Reports. The main content area is titled 'WEATHER FOR GOLDEN' and shows a current temperature of 31°F with a clear sky forecast. Below this is an hourly temperature and wind speed chart for the day. To the right is a topographic map of the area. At the bottom, there are three sections: 'TODAY'S TASKS' with items like 'Brush Kona' and 'Prune Plants'; 'INCOME VS EXPENSE' with a bar chart showing a significant spike in August; and 'ANIMAL TYPES' with a pie chart showing the distribution of different animal categories.

A new window will open that presents step-by-step guidelines for importing your products.

**Step 1 is to download the CSV template.** Click that link, and you'll see the spreadsheet template downloaded to your computer. *Our example screenshot below shows you where the file will likely be shown, but depending on your browser and device, you may need to find it on your computer- check your desktop, downloads folder, etc.*

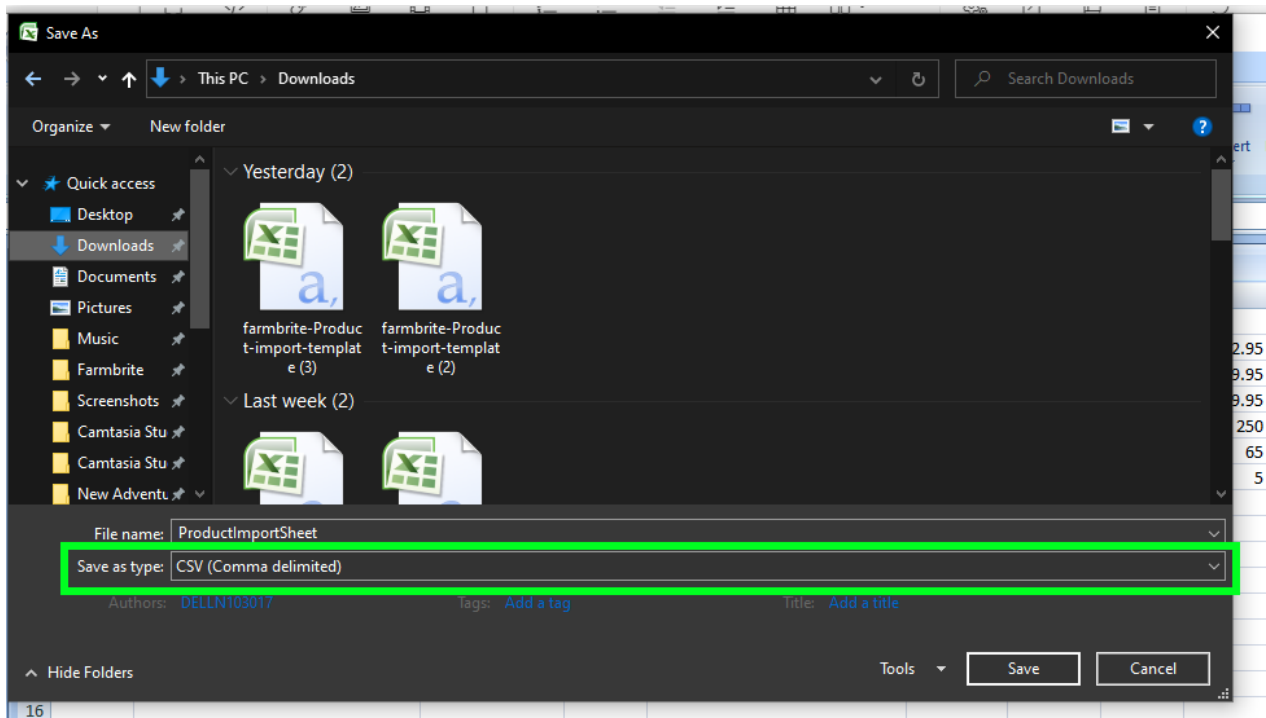


Open the file with your spreadsheet program (probably Excel, or maybe Google Sheets, or OpenOffice), and you'll see column headers for different information about this product. Each row in your spreadsheet is used for a different product. Complete the spreadsheet with any information you'd like to add - some fields are required.

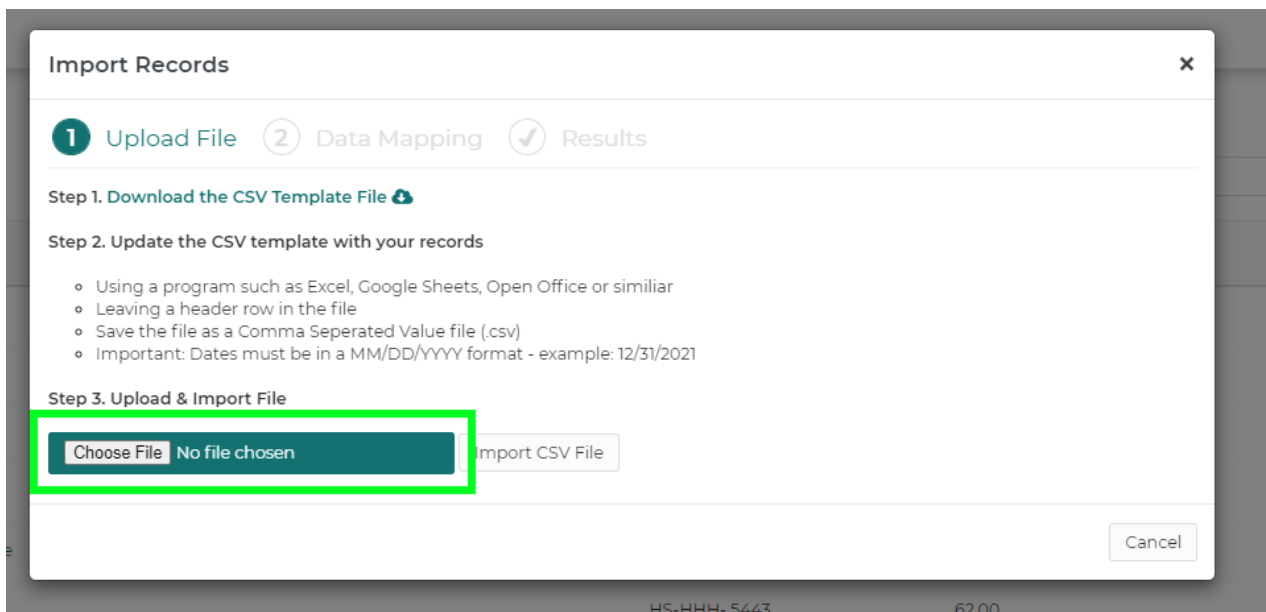
You'll end up with something that looks like this:

1	type	title	available_online	category	delivery_options	description	min_order	pinned	price	qty_remaining	sku	status	unit_label	wholes
2	Product	Carolina Reaper Death Sauce	Yes	Sauces	Shipped, Pick Up, Delivered	Too hot for		Yes	12.95	24		Available	Quantity	
3	Product	Hollerin' Jalepeno Sauce	Yes	Sauces	Shipped, Pick Up, Delivered	A medium s			9.95	128		Available	Quantity	
4	Product	Mild Buffalo Sauce	Yes	Sauces	Shipped, Pick Up, Delivered	Mild and ea			9.95	256		Available	Quantity	
5	Members	CSA Summer 2022 - Weekly Share	No	CSA					250	49		Available	Quantity	
6	Custom	Cheese Making 101: First Fromage	Yes	Other		Learn to ma			65	25		Available	Quantity	
7	product	Broccoli	Yes	Vegetable	Pick Up, Delivered	Organic Broc			5	96		Available	Pounds	
8														

Note that not every field needs to be filled out; supply what makes sense for your products. **Be sure you've saved your spreadsheet as a .CSV file after you're done adding your products.**



Return to Farmbrite, and upload the spreadsheet by clicking the **Choose File Button** on the Import Records Window. A file selection window will open; find your completed product import .csv file on your computer, and select it.



Farmbrite will analyze the file, and bring you to **Step 2 - mapping your fields**. Essentially, this step has you connect the fields from your spreadsheet in the left column with standard Farmbrite fields shown on the right. You are basically telling the system that "the data in this column should be added to this specific field". In the example below, the column "title" from the spreadsheet is mapped to the field "title" in Farmbrite. If you used the Farmbrite import sheet, you won't have any work to do here, as the fields will automatically match. You might just verify the mapping, and then click **Import Records** in the bottom right.

## Import Records

1 Upload File 2 Data Mapping 3 Results

Match your file headers on the left to the Farmbrite name on the right.

YOUR FILE HEADERS	FARMBRITE NAME
type Product	type
title Carolina Reaper Death Sauce	title
available_online Yes	available_online
category Sauces	category
delivery_options Shipped, Pick Up, Delivered	delivery_options
wholesale_only	wholesale_only
wholesale_price	wholesale_price

Cancel

Import Records

The file will be imported, and you'll be presented with a Results page. You'll be alerted to successfully imported records, and any errors that may have occurred.

## Import Records

1 Upload File 2 Data Mapping 3 Results

### Results

6 Imported Successfully 0 Import Failed

ROW	STATUS	MESSAGES	RECORD
#1	Success		[{"type": "Product"}, {"title": "Carolina Reaper Death Sauce"}, {"available_online": "Yes"}, {"category": "Sauces"}, {"delivery_options": "Shipped..."}]
#2	Success		[{"type": "Product"}, {"title": "Hollerin' Jalepeno Sauce"}, {"available_online": "Yes"}, {"category": "Sauces"}, {"delivery_options": "Shipped, Pl..."}]
#3	Success		[{"type": "Product"}, {"title": "Mild Buffalo Sauce"}, {"available_online": "Yes"}, {"category": "Sauces"}, {"delivery_options": "Shipped, Pick Up..."}]
#4	Success		[{"type": "Membership"}, {"title": "CSA Summer 2022 - Weekly Share"}, {"available_online": "No"}, {"category": "CSA"}, {"price": 250}, {"qty_remain..."}]
#5	Success		[{"type": "Custom"}, {"title": "Cheese Making 101: First Fromage"}, {"available_online": "Yes"}, {"category": "Other"}, {"description": "Learn to m..."}]
#6	Success		[{"type": "product"}, {"title": "Broccoli"}, {"available_online": "Yes"}, {"category": "Vegetables and Vegetable Products"}, {"delivery_options": "..."}]

Done

If you do encounter any errors, we would first suggest that you check the data you provided in the fields to make sure it matches with the accepted values ( in italics above, in the field definition section of this article). If you think you have everything correct but are still receiving an error, [reach out to us](#) and we'll be glad to help!