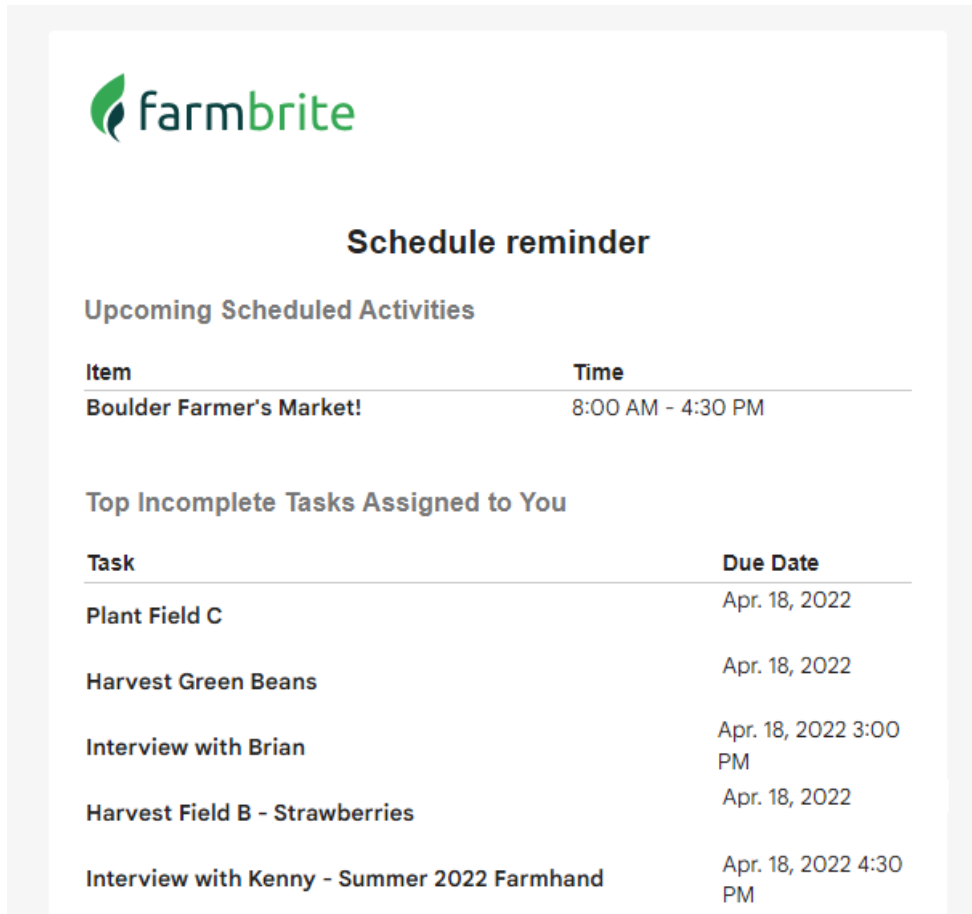


Disabling Email Notifications

Last Modified on 05/03/2024 12:20 pm MDT

You receive email notifications for your scheduled activities and tasks by default in Farmbrite. We think that since these events and activities are important enough for you to add to the calendar and task list in the system, you'd probably also want to know what's coming up without having to log in.



The screenshot shows an email notification from Farmbrite. At the top left is the Farmbrite logo. The main heading is "Schedule reminder". Below this, there are two sections: "Upcoming Scheduled Activities" and "Top Incomplete Tasks Assigned to You".

Upcoming Scheduled Activities

Item	Time
Boulder Farmer's Market!	8:00 AM - 4:30 PM

Top Incomplete Tasks Assigned to You

Task	Due Date
Plant Field C	Apr. 18, 2022
Harvest Green Beans	Apr. 18, 2022
Interview with Brian	Apr. 18, 2022 3:00 PM
Harvest Field B - Strawberries	Apr. 18, 2022
Interview with Kenny - Summer 2022 Farmhand	Apr. 18, 2022 4:30 PM

But of course we know that is not always the case; your email inbox might be crowded already, so you can easily turn these off with a simple checkbox. Just navigate to your Account button in the upper right, and then select Your Profile. **Uncheck the box to "Send Schedule Reminder Emails" and save.**

The screenshot shows the Farmbrite dashboard interface. At the top left is the Farmbrite logo. To its right is a search bar. Further right are links for 'Quick Add', 'Account', 'Chris', and 'Help'. On the left side, there is a vertical navigation menu with icons and labels for: Schedule, Tasks, Livestock, Plantings, Resources, Accounting, Market, Contacts, Farm Map, and Reports. The main content area is divided into two sections. The top section is a notification list with four items: '1 Inventory Alert' (red border), '9 Overdue Tasks' (yellow border), '1 Upcoming Appointment' (blue border), and '5 Locations Ready to Graze' (green border). Each item has a close button (X) on the right. The bottom section is titled 'WEATHER FOR AURORA' and shows a current temperature of 55°F with a cloud icon. Below this, it lists 'Few Clouds - H 86°F L 55°F', 'Sunset: 7:12PM', 'Wind: 4 mph', and 'Humidity: 38%'. To the right, it says 'Feels like 53°F', 'Sky Cover: 20%', and '1-Hr Precip: 0mm'. An hourly forecast table follows, with columns for 7AM, 8AM, 9AM, 10AM, 11AM, and 12PM. Each column shows a temperature, a weather icon, wind speed/direction, and precipitation chance.

Hourly	Daily	Map			
7AM	8AM	9AM	10AM	11AM	12PM
56°F	59°F	63°F	70°F	78°F	83°F
4mph	4mph	3mph	2mph	4mph	6mph
0%	0%	0%	0%	0%	0%

Finding that your missing out on important appointments and tasks? You can always come right back to the same page and enable the email notifications again in the future.

If you have administrative rights in your system, you can also make this selection for other users as well. So if one of your farm hands complains about getting too many emails, you can access their profile and disable the notifications for them. Just navigate to the Account menu, then choose Users. Pick your User and uncheck the same box like the steps above. Don't forget to save!

This is an identical screenshot of the Farmbrite dashboard as described above, showing the notification list and weather forecast for Aurora.

If you don't like email notifications but still want to know about your activities and tasks when you're not in front of your desktop computer, you might consider using the [Farmbrite Mobile App](#). You can see your task list and calendar from your mobile device, letting you keep tabs on your responsibilities anywhere you go.