

# Account Menu

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## Farmbrite Account Tab:

The account menu in Farmbrite is where you can find information about your account. You can:

- [Manage your farm information](#) (Address, planting zone, etc)
- [View billing history](#)
- [Manage Users](#)
- [Get Help](#)
- If you are on a Plus or Complete plan, you'll also have access to a file and photo storage libraries from your Account tab.

## Changing account details:

Update your account details like name, email address, phone number or address, anytime by following these steps:

1. Select **Account** from the main menu bar. (Top right hand corner of the screen)
2. Select from the dropdown: **Users, Account information, Settings or Billing & payments**
3. After you've clicked on one of these options you can add your updated details, click **save changes**.
4. Click **done** or **save settings** after completing all the updates.

## Edit your profile

1. Select **Your name** from the main menu bar. (Top right hand corner of the screen)
2. Select from the dropdown: **Your profile**
3. Add your updated details, click **save changes**.
4. Click **save** after completing all the updates.

## Forgotten Password

In case you have *forgotten your password*, click on the **forgot password** button on the main page before you login to Farmbrite and follow the instructions.

## Not receiving emails:

It is important that you add Farmbrite or farmhands@farmbrite to your approved mail recipients. If you skip this step your account setup emails may go to spam or be filtered out and you won't be able to find them.

(Note: Once you verify the updated email details, you can resume your activities on your account.)

# Change your password

If you would like to change your password

1. Select **Your name** from the main menu bar. (Top right hand corner of the screen)
2. Select from the dropdown: **Your profile**
3. Add your updated details, click **save changes**.
4. Click **save** after completing all the updates.

